Corporate Office: 175 Metro Center Blvd. Suite 1 Warwick, RI 02886 P: 401-732-9970 www.somethingfishyinc.com

Facilities Support

Department: Facilities **Position is:** Non-Exempt

Company Intro:

Something Fishy is leading the industry with design, installation and managing aquatic exhibits in the New England Market. Their clients include Yale New Haven Health, Google, Mystic Aquarium, The State of CT, Shark Ninja, The Audubon and many other fun clients. The team at Something Fishy is looking for an ambitious new team member to support & strengthen strong brand identity with its highly energetic and visually stimulating products and services. Learn more: www.SomethingFishylnc.com

Responsibilities

The Facilities Support is responsible for maintaining organization and cleanliness inside and outside the grounds as well as service vans, feeding fish, and providing assorted assistance to other team members during projects as requested by manager.

Principal Duties

- Building maintenance and upkeep
- Sweeping/mopping/dusting/vacuuming facility
- Weeding/grounds maintenance
- · Feeding fish
- Cleaning company vehicles
- Miscellaneous duties (picking up supplies, laundering towels, assisting with tank moves, etc.)

- General housekeeping and cleaning
- Building maintenance such has HVAC filter changes, light bulb changes, etc.
- General handy work
- General company errands
- Tool organization
- Shipping & receiving

Required Skills

Performing these tasks requires excellent time management, organizational ability, and attention to detail. Must have a valid driver's license and ability to lift over 60lbs. Facilities and/or aquarium experience preferred but not required. Some mechanical abilities such as using tools for minor fixes and repairs.

Work Schedule:

M-F: 8 to 5

Hours may be shifted to accommodate needs of the organization.

*Ability to provide a flexible schedule is preferred as hours may vary depending on the nature of work

Pay & Benefits

Pay is \$18/hr. This is a full-time position with 40hr/week minimum guaranteed Profit sharing, retirement, health & dental, PTO (Paid Time Off), fitness center, ping pong, foosball & a cool team!

If intrigued, please send cover letter and resume to <u>Careers@somethingfishyinc.com</u> the subject line should be completed exactly as follows: Last Name, First Name – Position Example: Smith, John – Receptionist

This position does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job related duties requested by management.